Annex D

Absence Management Information

Working Days Lost Due to Sickness Absence

RDC Total - Average Days Sick Per Employee

Long Term Sick - actual FTE Sick Days

Short Term Absence - actual FTE Sick Days

Total Absence

Stress Related Absence

Work related Stress Absence

Total Number of employees hitting absence trigger point - 3 periods of absence in a 4 month long period

Total Number of employees hitting absence trigger point - total of 10 days absence or more, on 3 or more occasions in a 12 month period

Total Number of Employees on Attendance Procedures, including Warnings

Percentage of Ill-health Retirements

Year on Year Absence Totals

Actual Sickness by Month

Summary Sickness by Department

Details of Long Term Sickness Absence

Sickness Reasons Summary

Trigger Point Detailed Information